

## Credit Load Request Form

Complete this form if you are a full-time student who would like to request approval to enroll in fewer than 12 credits or to increase maximum semester credits above 18 for non-JD credits. Complete this form if you are an evening part time student who would like to request approval to enroll in fewer than 9 or more than 11 credits.

Submit the completed form to the Law Registrar's Office at [lawreg@hawaii.edu](mailto:lawreg@hawaii.edu). You must email the form from your UH email address to be processed.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

UH Email Address: \_\_\_\_\_

Select Program: \_\_\_\_\_

Select Class Year (JD Only): \_\_\_\_\_

When would you like this change to become effective?

Proposed Academic Semester (e.g. Fall, Spring, Summer): \_\_\_\_\_

Proposed Academic Year (e.g. 2021): \_\_\_\_\_

I am requesting to: \_\_\_\_\_

Proposed Total Credit Load for the Semester: \_\_\_\_\_

Proposed List of Courses and Number of Credits for the Semester:

e.g. LAW 533: Constitutional Law I (3 Credits), BUS 623: Marketing Management (3 credits)

If you are a student requesting to exceed the maximum 18 credits allowed to apply to your JD, list the course(s) that will not apply towards the JD:

Proposed Total Credits to Apply to the JD: \_\_\_\_\_

Are you a federal financial aid recipient? \_\_\_\_\_

If yes, please contact the Law Financial Aid Office to determine how this may affect your financial aid.